

FEDERAL WAY SOCCER ASSOCIATION

Bylaws Adopted April 2003

All references to "he" will mean He, His, She, or Her

Article 1 Name

This organization shall be know as Federal Way Soccer Association (incorporated), here after referred to as the Association; and be affiliated with the Washington State Youth Soccer Association (incorporated), here after referred to as W.S.Y.S.A. This Association is and shall be known as a non-profit organization and shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal income tax under Section 501 (c) (3) of the Internal Revenue Code or the corresponding provision of any future United States Internal Revenue Law.

Article 2 Objectives and Purpose

The purpose of this Association shall be to teach, administer, the game of soccer among those youths, participating in the soccer program administered by the Federal Way Soccer Association as defined by these by-laws or as authorized under the charter issued by the WSYSA; train coaching personnel and referees; teach through the game sportsmanship and physical health, develop, promote and govern the game of soccer among such youths; establish uniform rules applicable to youth soccer competition in the Federal Way Area consistent with the principles of FIFA, its laws and decisions, establish areas of jurisdiction of its member organizations; convenient to accomplish its primary purpose of teaching the game of soccer directly and through its member organizations.

Article 3 Control and Authority

SECTION 1 Authority:

The authority of this Association shall be vested in the by-laws of the Association as approved or amended, and in the charter issued by the WSYSA, except when these are superseded by those of the WSYSA by-laws and Constitution.

SECTION 2 Control:

The final control of the Association shall be vested in an elected and appointed body known as the Board of Directors which shall exercise the right of decisions on all matters pertaining to Association affairs.

SECTION 3 Membership:

Membership to Federal Way Soccer Association shall be open to any soccer players, coaches, trainers, managers, administrators, and officials not subject to suspension under section 4 of United States Soccer Federation Bylaw 241, and to any amateur soccer organization in its designated territory; the Federation articles of incorporation, bylaws, policies, and requirements take precedence over and supercede the governing documents and decisions of Federal Way Soccer Association and its members to the extent applicable under Washington State law; and the Federal Way Soccer Association and its members will abide by the articles of incorporation, bylaws and requirements of the Federation and of the Washington State Youth Soccer Association, including on interplay.

49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94

Article 4 Boundaries and Jurisdiction

SECTION 1 FWSA Boundaries and Jurisdiction:

The boundaries of this Association shall coincide with the boundaries of the Federal Way School District #210, or as defined under the Charter issued by the WSYSA. The FWSA is the official authority for all the children of the Federal Way School District #210. All youth soccer players registered with the FWSA or participating in a program administered by the FWSA are subject to the control and authority of this Association.

SECTION 2 Member Organizations Boundaries and Jurisdiction:

The geographical boundaries and age jurisdiction of FWSA member organizations shall be approved by the Board of Directors and are as follows:

Federal Way Mod Soccer Club:

This club shall have custodial responsibility for ages U-6 through U-10. With boundaries that coincide and encompass all of Federal Way school District #210. This club may choose to include any private schools that may fall within the above listed boundaries.

Federal Way United Soccer Club:

The boundaries of this club shall coincide and encompass all of Federal Way school District #210. This club will have custodial responsibility of the youth ages U-11 through U-19.

Article 5 Membership

SECTION 1 Association Membership:

The membership of this Association shall be by Member Organizations. All such organizations are eligible for membership subject to approval of the Board of Directors and upon payment of an annual affiliation fee.

SECTION 2 Member Organization Teams:

Member Organizations shall have a minimum of five (5) registered and active teams. Such teams shall be generally formed of players who reside within the geographic area specified in Article 4 of these by-laws. A Member Organization, when requested in writing, shall petition the Association on behalf of a player who desires to play on a team of an affiliated organization.

SECTION 3 Application for Membership:

Applications for membership shall be submitted in writing to the Secretary of the Association, in the format prescribed by the Board of Directors, with copies of the organizations Constitution, by-laws and rules. Such applications shall be presented to the Board of Directors at the next meeting, following acceptance by the Secretary, and a majority vote of the Board of Directors shall constitute approval. Upon approval of the application the member organization shall be granted the custodial responsibility over the youth soccer players registered with that member organization.

94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142

SECTION 4 Affiliation Fee:

The Affiliation fee for each member organization shall be an amount set by two-thirds affirmative vote of a quorum of the Board of Directors. The annual affiliation fee is due and payable to FWSA October 1st and the insurance portions of said fee are due September 1st.

SECTION 5 Member Organizations Votes:

All member organizations shall be entitled to one member on the Board of Directors and four votes at all regular and special meetings of the Board, except that no member organization in arrears with its dues or suspended, shall be entitled to vote or participate in the business of the Association. Members holding Board office (elected or appointed) may not represent nor hold proxy vote for clubs during Board meetings. In all business, the responsibility of the Board position supersedes the Club affiliation.

SECTION 6 Member Organization Duties:

It is the duty of all member organizations to uphold the purpose of the Association and to help in the supervision of all soccer activities that take place. Each member organization shall be responsible for the conduct of its players, coaches, officials and spectators. Each member organization shall take all precautions reasonable to safeguard the players, game officials and spectators. Each member organization shall make reasonable effort to protect the property, public or private, on which the game is played from damage or misuse.

SECTION 7 Rules and Regulations:

All member organizations shall abide by the rules and regulations of the Association. Any member organization, which attempts to circumvent a decision rendered by the Association, or which damages the interests of the Association by word or deed, shall be charged with misconduct and shall face suspension, expulsion, or lesser disciplinary action. The FWSA Disciplinary chair and his committee shall review the full particulars relating to a charge of misconduct and upon two-thirds majority vote of a quorum of the committee may suspend or expel the offending member organization or take other lesser disciplinary action considered appropriate, upon approval of the Executive Board of FWSA.

SECTION 8 Legal Services:

In any Disciplinary matter, no player, coach, manager, team assistant, referee, parent or officer from any member team, club Association or Organization shall engage the services of any lawyer or Attorney or invoke the aid of the courts until all avenues of approach of the Disciplinary procedure are exhausted through regular channels of organized soccer.

SECTION 9 The Referee Association:

The Referee Association shall be entitled to one member on the Board of Directors and one vote at all regular and special meetings of the Board. The Referee Administrator shall be appointed to the Board of Directors by the Referee Association. It shall be his duty to represent FWSA at State level, be responsible for referee development and referee disciplinary review, and to be the liaison with the Washington State Soccer Referee Association. He shall be a qualified referee, shall assist the 2nd Vice President

143 of Administration with regards to the laws of the game. He shall maintain liaison
144 between the Association and Referees Association. He shall coordinate referees
145 clinics. He shall be a voting member of the Board of Directors.

146

147 **SECTION 10 Membership Withdrawal:**

148 Any withdrawal of FWSA membership by a member organization (club) must be
149 approved by two-thirds majority vote of the FWSA Board of Directors.

150

151 **Article 6 Inter-Association Affiliation**

152 Any team or Association wishing to affiliate with the Federal Way Soccer Association for
153 the purpose of competition or promotion of soccer, will, after signing an agreement, fall
154 under the jurisdiction and will be governed by the Federal Way Soccer Association By-
155 laws. Also said teams or Associations must, if requested by the Association registrar,
156 submit to the Federal Way Soccer Association registrar, a properly filled out team roster
157 and proof of age certificate, before any scheduling can take place.

158

159 **Article 7 Board of Directors**

160 **SECTION 1 The Governing Body**

161 The Association Board of Directors shall have the right of decision on all matters
162 pertaining to Association affairs. The Board of Directors will conduct the business of the
163 Association, and shall consist of the elected officers, (here after referred to as the
164 Executive Board) and the appointed officers and one Representative from each member
165 Organization.

166

167 The responsibilities of the Board of Directors and Authority shall include, but not be
168 limited to:

- 169 1. They shall be responsible for enforcing the Constitution, by-laws and operating
170 procedures of the FWSA
- 171 2. Approval of formation and operation of tournaments.
- 172 3. Approval of interstate and international play.
- 173 4. Removal of FWSA officers based on detrimental actions or neglect of accepted
174 responsibilities.
- 175 5. Filling vacancies of the Executive Board.
- 176 6. To ensure member organizations by-laws are in compliance with FWSA and
177 WSYSA bylaws.

178

179 **SECTION 2 Bonding:**

180 The officers elected to President, Vice President, Secretary, Treasurer, shall be bonded
181 by the FWSA. The FWSA Treasurer will facilitate this process.

182

183 **Article 8 Executive Board**

184 **SECTION 1 Executive Board (Elected):**

185 The Executive Board of this Club shall be:

- 186 1. President
- 187 2. Vice President
- 188 3. Secretary
- 189 4. Treasurer
- 190 5. Registrar

- 191 6. 2nd Vice President of Administration
- 192 7. Fields Director
- 193 8. Referee Administrator
- 194 9. Webmaster
- 195 10. 2nd Vice President of Development

196
197 **SECTION 2 Duties and Responsibilities of the Executive Board:**

198 The Executive Board shall be responsible for conducting the business and
199 administrating the affairs of the Association to include, but not limited to, the following:

- 200 1. Enforcing the FWSA and WSYSA by-laws, procedures, and rules.
- 201 2. Approval and operation of any and all tournaments sponsored by the
- 202 Association.
- 203 3. Approval or removal of the Association Board of Directors.
- 204 4. Recommendations to the Board of Directors for suspension or removal of the
- 205 Association officers.
- 206 5. Review and make recommendations on matters to be submitted to the Board of
- 207 Directors.
- 208 6. Sign order on the treasury.

209
210 **SECTION 3 Officers Election Procedures:**

- 211 1. The Executive Board (elected) shall be elected at the Annual General Meeting by
- 212 the Associations voting membership, as follows:
 - 213 a. Officers to be elected on ODD numbered years are:
 - 214 President Fields Director
 - 215 Secretary Referee Administrator
 - 216 2nd Vice President of Development
 - 217
 - 218 b. Officers to be elected in EVEN numbered years are:
 - 219 Vice President 2nd Vice President of Administration
 - 220 Registrar Treasurer
 - 221 Webmaster
 - 222
- 223 2. A 30 day written notification stating the date and place of the election shall be
- 224 mailed to each member of the Body.
- 225
- 226 3. Nominations shall be accepted from the floor at the election.
- 227
- 228
- 229 4. Prior to each election, the President shall appoint a person who is not a
- 230 candidate for office to conduct the election. That person shall appoint a minimum
- 231 of two (2) tellers and a secretary to pass out, collect and count the ballots in the
- 232 presence of the election chair. Ballots may be distributed in advance by this
- 233 committee as part of the procedure of signing in. The election results shall be
- 234 announced to the membership by the election chair who shall state the number
- 235 of eligible votes, the number of votes counted, the number of votes necessary to
- 236 elect, and the results of the balloting.
- 237
- 238 5. A majority of votes cast shall be necessary to elect.

- 240
241 6. In the event an objection is raised, a recount of the ballots may be approved by
242 the Board of Directors in a weighted, roll call vote. In the event a recount is
243 authorized, each person running for office shall be entitled to appoint one person
244 to monitor the recount.
245
246
247 7. The election chair shall then entertain a motion to destroy the ballots.
248
249

250 **SECTION 4 Term of Office**

- 251 1. The term of office for the FWSA Executive Board shall commence immediately
252 upon election, and shall continue until the Annual General Meeting two years
253 hence. Outgoing officers shall assist the successors for a period not to exceed
254 the remainder of the fiscal year, in order to assure a smooth transition. All
255 Association officers are eligible for re-election to the same office at succeeding
256 elections. Vacancies occurring subsequent to elections shall be filled by majority
257 vote of a quorum of the Board of Directors; except if the President is vacated, a
258 new Vice President shall be selected. The term of office for officers elected by
259 such election is the unexpired term of the vacated office.
260
261 2. In the event the offices of the President, Vice President, Secretary, Treasurer,
262 Registrar, and 2nd VP of Administration are all vacated, the Board of Directors
263 shall elect, by a majority vote, replacements for the remainder of their respective
264 terms. In the interim, the Board of Directors shall designate a member of the
265 Board of Directors as Acting President.
266
267 3. Any Executive Board member being absent from three (3) consecutive meetings
268 of the Executive Board or the Board of Directors, or being negligent in
269 responsibilities to the Association, or being in violation of the FWSA or WSYSA
270 Code of Ethics or combination thereof, shall be subject to suspension or removal
271 by the Board of Directors.
272

273 **SECTION 5 Duties and Responsibilities of Executive Board:**

274 The duties and responsibilities of the Elected officers shall be:
275

276 **A. PRESIDENT:**

- 277 1. He shall call, attend, and preside over all Association and Board of
278 Director meetings.
279 2. Submit a report on his/her activities at each monthly meeting
280 3. Supervise all activities of the Association and Board of Directors.
281 4. Serve as ex-officio chairman of all committees.
282 5. Present to the Board for approval all nominations for vacancies on the
283 Board as necessary during his/her term of office.
284 6. Prepare an agenda before all meetings.
285 7. Present for approval, by the Executive Board, Appointed chairpersons
286 names.
287 8. When requested by a majority vote of the Board of Directors, he shall call
288 special meetings of the Board of Directors, as the need arises.

289 9. In his capacity as Chairman of the Board of Directors, he shall vote only in
290 the case of a tie.

291

292 **B. VICE PRESIDENT:**

- 293 1. Attend all Association monthly meetings
- 294 2. Submit a report on his activities at each meeting
- 295 3. Assume the President's duties in his absence.
- 296 4. Assist the President as required
- 297 5. He may be the Chairman of the Canadian exchange Committee.
- 298 6. He shall serve as chairman for all FWSA clinics, camps and training
299 programs.
- 300 7. He shall be responsible for communication and education of all officers
301 and committee Directors on the Board of Directors regarding their duties
302 and activities of their position.
- 303 8. He shall be responsible for all FWSA fund raising activities
- 304 9. He shall be a voting member of the Board of Directors.

305

306 **C. SECRETARY:**

- 307 1. Attend all Association monthly meetings.
- 308 2. Submit a report on his activities at each meeting.
- 309 3. Attend to and file all correspondence and maintain a business address for
310 the Association.
- 311 4. He shall record and prepare the minutes for all meetings of the Board of
312 Directors and the Association.
- 313 5. He shall distribute to all Board members and mail member organization
314 Presidents copies of such minutes no later than two weeks from previous
315 Association meeting.
- 316 6. He shall provide timely notifications of the time and place of Board of
317 Directors meetings to all members of the Board of Directors.
- 318 7. He shall be responsible for collecting, collating, publishing and distributing
319 the annual FWSA Guidebooks (Phone Directory) each year. These books
320 shall include the name of the member organization, name and phone
321 numbers of Association officers and representatives; name and phone
322 numbers of club officers, and coaches; name and phone numbers of
323 Referee Association members; and other information as deemed
324 appropriate. These guidebooks shall be distributed to the Member
325 Organizations no late than the last day of September.
- 326 8. He shall help the President prepare meeting agendas.
- 327 9. Call role of the Board and name any proxy voters.
- 328 10. He shall be a voting member of the board of Directors.

329

330

331 **D. TREASURER:**

- 332 1. Attend all Association monthly meetings.
- 333 2. Submit a report on his activities at each meeting.
- 334 3. Keep financial records of all monetary transactions, including incoming
335 and outgoing monies

- 336 4. Maintain a checking and savings account with dual signature authority by
337 either the President, Vice president, and Treasurer; (checks will be signed
338 by Treasurer and one other officer)
339 5. Assist with and schedule an audit on the records prior to the Annual
340 General Meeting.
341 6. He shall present a written report on the financial status at all Association
342 meetings.
343 7. Submit at the Annual General Meeting a proposed budget for the year.
344 8. File a tax exempt status with the IRS yearly
345 9. File yearly State Tax Form and Federal Tax Form.
346 10. Pay all registration and insurance fees to WSYSA
347 11. He shall be required to have all member organizations file financial
348 information with the Association in order that they may be covered by
349 Association tax-exempt status.
350 12. He shall maintain records necessary to assure that member organizations
351 have and maintain insurance coverage acceptable to the Association.
352 13. He shall assist in adjusting, with Board approval, all departmental
353 accounts as necessary for balanced budgeting, within the total approved
354 budget.
355 14. He shall be a voting member of the Board of Directors.
356

357 **E. REGISTRAR/RISK MANAGER**

- 358 1. Attend all Association monthly meetings.
359 2. Submit a report on his activities at each meeting.
360 3. Coordinate Annual Player registration within the Association.
361 4. Verify age of all players registered in the Association.
362 5. Maintain an up to date file on all players, teams and coaches.
363 6. He shall direct the club registrars in the processing of registration and
364 transfer of players, maintenance and update of rosters.
365 7. He shall maintain liaison with the WSYSA Registrar.
366 8. Handle all transfers to and from teams, and to and from clubs and
367 Associations as required by deadlines.
368 9. Establish a deadline date for the registration of all clubs within the
369 Association and submit to the Secretary for the Annual calendar.
370 10. Be responsible for ensuring that all club and Association members who
371 work with children, such as, but not limited to, the Board of Directors,
372 Executive Board, Head and Assistant Coaches, Team Managers, fill out
373 and return to the WSYSA, a Washington State Youth Soccer Association
374 Volunteer form, Washington State Patrol clearance form, in addition to any
375 other FWSA or WSYSA required security form.
376 11. Maintain a liaison and work with the WSYSA Risk Manager and provide
377 them with all the completed Washington State Patrol forms, Washington
378 State Youth Soccer Volunteer forms, in a timely manner.
379 12. He shall be a voting member of the Board of Directors.
380

381 **F. 2ND VICE PRESIDENT OF ADMINISTRATION:**

- 382 1. Attend all Association monthly meetings.
383 2. Submit a report on his activities at each meeting.
384

- 385
386
387
388
389
390
391
392
393
394
395
396
397
398
399
3. Preside over all Association Disciplinary matters.
 4. He shall be responsible for prompt disposition of all protests, letters of information, complaints, appeals, and direct the proper committee to hold preliminary hearings and file a report within seven days of validation.
 5. He shall also report to the Board of Directors on all such matters concerning protests, letters of information, complaints or appeals.
 6. He shall attend or send a representative to all District and State disciplinary committee meetings as needed.
 7. He shall appoint and chair the By-law Committee and review the by-laws yearly and Submit proposed changes to the FWSA By-laws, in their proper format to all Association membership, a minimum of 30 days before the FWSA AGM.
 8. Establish a Disciplinary pool to be called upon as needed.
 9. He shall be a voting member of the Board of Directors.

400 **G. FIELDS DIRECTOR:**

- 401
402
403
404
405
406
407
408
409
410
411
412
1. He shall report on the availability and utilization of fields within the Federal Way area.
 2. He shall maintain liaison with the Recreation Council, Parks Department and other organizations regarding use, condition and availability of fields for playing soccer.
 3. He shall coordinate the activities of member organizations in acquiring and improving fields for soccer.
 4. He shall be the representative to the Recreation Council meetings.
 5. He shall be a voting member of the Board of Directors.
 6. He shall assign fields to member organizations for practice and competition.

413 **H. REFEREE ADMINISTRATOR:**

- 414
415
416
417
418
419
420
421
422
423
1. He shall represent the FWSA at the State level.
 2. He shall be responsible for referee development and referee disciplinary review.
 3. He shall be the FWSA liaison with the Washington State Soccer Referee Association.
 4. He shall be a qualified referee and shall assist the 2nd Vice President of Administration with regards to the laws of the game.
 5. He shall coordinate referee clinics
 6. He shall be a voting member of the Board of Directors.

424 **I. WEBMASTER:**

- 425
426
427
428
429
430
431
432
433
1. He shall be responsible for the maintenance of a web site for the Federal Way Soccer Association and its member organizations.
 2. He shall maintain a "domain name" called "Federal Way Soccer" and shall have that domain name "hosted" by a reputable ISP.
 3. He shall maintain an E-mail account and will setup forwarding of E-mail addressed to officers or officials of the FWSA. The "Website content" shall be at the direction of the Board of Directors.
 4. The Webmaster will be responsible for design and graphics contained on the web site.

- 434 5. Content; i.e.: Official forms, team information, officers information,
435 minutes, will be provided to the Webmaster for publication to the web site.
436 6. A "News" page will be provided for items that are in the interest of Federal
437 Way Soccer but may not be in the current minutes.
438 7. The Webmaster shall be a voting member of the Federal Way Soccer
439 Association.
440 8. He shall report on the status of the web site at the monthly meetings.
441

442 **J. 2nd Vice-President of Development**

- 443 1. Attend all Association monthly meetings.
444 2. Submit a report on his activities at each meeting.
445 3. Preside over all Association development programs.
446 a. Player development: Director of the School of Excellence
447 b. Coaches Development: Coordinate and or host coach licensing
448 clinics. Support coaches with age appropriate information as they
449 transition through the age groups and clubs.
450 c. Maintain a list of recommended camps, clinics, academies, books,
451 subscriptions, and videos.
452

453 **Article 9 Appointed Chairpersons**

454 **SECTION 1 The Appointed Chairpersons Positions shall be:**

455 The Appointed Chairpersons positions shall be:

- 456 1. WSYSA/District III Representative
457 2. Publicity Chairperson
458 3. Chairman of Tournament Committee
459

460 **SECTION 2 Duties and Responsibilities of the Appointed Chairpersons:**

461 The duties and responsibilities of the appointed chairperson shall be:

462 **A. WSYSA REPRESENTATIVE:**

- 463 1. Attend all Association monthly meetings.
464 2. Submit a report on all matters pertaining to WSYSA/District III activities, to
465 the Board of Directors at each monthly Association meeting.
466 3. Represent the interests of the Association at all District III and state level
467 meetings per prior instruction by the Board of Directors.
468 4. He shall serve as the Insurance Coordinator for FWSA
469 5. He shall be a voting member of the Board of Directors.

470 **B. PUBLICITY CHAIRPERSON:**

- 471 1. Attend all Association monthly meetings.
472 2. Submit a report on his activities at each meeting
473 3. He shall be responsible for the Association and coordinating member
474 organizations and news media regarding publicity matters.
475 4. He shall be selected by and under the direction of the President or his
476 designee.
477

478 **C. CHAIRMAN OF TOURNAMENT COMMITTEE:**

- 479 1. Attend all Association monthly meetings.
480 2. Submit a report on his activities at each meeting.
481

- 482 3. He shall be selected by the Director of competition and shall be
483 responsible for the scheduling of any playoff games.
484 4. He shall be responsible to work and coordinate with the John Campbell
485 Director scheduling fields and other Tournaments sponsored by the
486 Association.
487 5. He shall also coordinate with WSYSA Tournament Committee on all
488 matters concerning field assignment for the WSYSA State Tournament
489 games held within Association Boundaries and schedules for Association
490 teams.
491 6. He shall be a voting member of the Board of Directors, he represents us to
492 the State and other associations.
493

494 **SECTION 3 Appointment of Chairpersons:**

495 The appointed Chairpersons shall be appointed and approved by a majority vote of a
496 quorum of the Board of Directors at the regular monthly meetings, which will be open to
497 all Association members. The appointed Chairpersons shall not be voting members of
498 the Board of Directors unless so stated.
499

500 **SECTION 4 Terms of Office:**

- 501 1. The term of office for the appointed Chairpersons shall commence immediately
502 upon appointment and shall continue until the AGM two (2) years hence.
503 Outgoing chairpersons shall assist the successors for a period not to exceed the
504 remainder of the fiscal year, in order to assure a smooth transition.
505 2. In the event any of the appointed positions become vacant, the Board of
506 Directors shall elect, by a majority vote of a quorum, a replacement.
507

508 **Article 10 Meetings**

509 **SECTION 1 Annual General Meeting**

- 510 1. The Association Annual General meeting must be held before the WSYSA AGM.
511 2. Notification of the meeting and its agenda and any proposed by-law revisions in
512 addition to a list of candidates for each elected office, shall be made available to
513 all FWSA Board of Directors members at least 30 days prior the Annual General
514 Meeting. Notification shall be issued to each member organization so that they
515 may distribute it to their various teams no later than fifteen (15) days prior to the
516 Annual General Meeting.
517 3. The order of business at the AGM shall be as follows:
518 a. Roll call
519 b. Credentials
520 c. Minutes
521 d. Officer's reports
522 e. Committee reports
523 f. Unfinished business
524 g. Proposals (by-law changes)
525 h. New business
526 i. Election of officers
527 j. Presentation of awards
528 k. Good of the game
529 l. Adjournment
530

531 **SECTION 2 Voting at the AGM**

- 532 1. Voting privileges at the AGM will be subject to the following: Each member listed
533 shall have one (1) vote each.
534 a. Member of the FWSA Board of Directors
535 b. The Coach of record
536 c. The Assistant Coach of record
537 2. Proxy votes shall be accredited to one representative of each team or Board
538 member in lieu of the Board member or Coach of record attending. Delegates
539 shall be limited to a maximum of 5 votes per delegate, self (1) plus four (4) proxy
540 votes. All proxy votes must be in writing and signed by the absent voter.
541

542 **SECTION 3 Regular Monthly Meetings**

- 543
544 1. A quorum of the Board of Directors shall consist of five or more elected officers
545 and fifty percent (rounded to the next higher number) or more of the
546 representatives from the member organizations.
547 2. The Association Board shall meet on a monthly basis during the playing season,
548 time and place specified by the Association President.
549 3. Special meetings of the Board of Directors may be called at the discretion of the
550 President to resolve matters that may arise between the regular meetings of the
551 Board.
552 4. An agenda will be established by the President and made available before each
553 meeting.
554 5. Agenda for the monthly meeting shall be:
555 a. Call to order
556 b. Roll call
557 c. Minutes
558 d. Officer's reports
559 e. Committee/Chairpersons reports
560 f. Unfinished business
561 g. New business
562 h. Good of the Game
563 i. Adjournment
564
565 6. Monthly meetings shall last no longer than two (2) hours.
566 7. The rules contained in the current edition of Robert's Rules of Order newly
567 revised, shall govern the Association in all cases, to which they are applicable
568 and in which they are not inconsistent with these by-laws and with any special
569 rules of order the Association may adopt.
570

571 **SECTION 4 Voting at Monthly Meetings:**

- 572 1. The following or their proxy will have the right to vote at any meeting:
573 a. President (as tie breaker only)
574 b. Vice President
575 c. Secretary
576 d. Treasurer
577 e. Registrar
578 f. 2nd Vice President of Administration
579 g. Referee Administrator

- 580 h. Fields Director
- 581 i. One (1) Representative from each member Organization
- 582 j. WSYSA/District III Representative
- 583 k. Webmaster
- 584 l. Tournament Chairman
- 585 m. 2nd Vice President of Development
- 586 2. No Association member may have more than one (1) vote for self.
- 587 3. Only a signed letter of proxy will be accepted. Signature of FWSA President,
- 588 Club President, or next available officer present in the President's absence
- 589 will be required.

590
591 **SECTION 5 Attendance at Meetings:**

592 Attendance at regular monthly meetings and the AGM is mandatory for all Executive
593 Board members. Any Executive Board member unable to attend, must send a proxy
594 voter with his (board members) written vote. Any executive Board member, or
595 Appointed Chairperson, missing two (2) meetings consecutively, may be asked to
596 vacate that office.

597
598 **SECTION 6 Special General Meetings:**

- 599 1. Special General meetings shall be called only for the purpose of removing an
- 600 elected officer.
- 601 2. The order of business at such meetings:
- 602 a. Roll Call
- 603 b. Credentials
- 604 c. Report by the tribunal
- 605 d. Vote on the report
- 606 e. Adjournment
- 607 3. One vote may be cast per registered team in addition to voting members.
- 608 4. Special General meetings may be convened by request of the President, or two
- 609 (2) or more of the elected officers, or 30% or more of the Association
- 610 membership.

611
612 **Article 11 Finances**

613 **SECTION 1 Fiscal Year**

614 The fiscal year of this Association shall begin at 12:01 am on May 1st, and the end at
615 11:59 pm on April 30th of the following year. All financial rules and regulations are in
616 effect during the twelve (12) months of the fiscal year.

617
618 **SECTION 2 Budget:**

- 619 1. The Treasurer, with the support of the Association Executive Board, shall
- 620 prepare a proposed budget for the next fiscal year. Copies of the proposed
- 621 budget, by line item, shall be submitted to the Association Board of Directors, at
- 622 least thirty (30) days prior to the meeting at which it is adopted. Copies of the
- 623 approved budget, by line item, shall be printed in the Annual report.
- 624 2. The budget shall be limited for any given year to expected income plus reserve
- 625 for that year. The total budget shall include no less than 10% contingency fund
- 626 each year.

627

627
628
629
630
631
632
633
634
635
636
637
638
639
640
641
642
643
644
645
646
647
648
649
650
651
652
653
654
655
656
657
658
659
660
661
662
663
664
665
666
667
668
669
670
671
672
673

SECTION 3 Registration Fees:

1. Each player in FWSA shall pay a registration fee to his member organizations. FWSA will then assess each member organization a per player fee to cover the WSYSA player insurance and WSYSA player fees.
2. No player shall be denied the right to play soccer due to his/her inability to pay the registration fee. All players unable to meet this fee shall declare hardship to his team coach or the club registrar before the first scheduled game and uniform distribution.

SECTION 4 Field Fund

The organization shall establish and maintain a fund for the development and / or purchase of fields. The FWSA Board of Directors shall administer said fund, including the establishment of annual fees to be levied upon the members of the FWSA for the fund. A two-thirds affirmative vote of a quorum of the FWSA Board of Directors is required before funds may be disbursed from the field fund.

SECTION 5 Health and Welfare Fund:

The FWSA shall establish and maintain a Health and Welfare fund for the use of the FWSA for those activities deemed of a special nature by the FWSA member clubs, teams or individuals meeting requirements of financial aid. A two-thirds affirmative vote of a quorum of the FWSA Board of Directors is required before funds may be disbursed from the Health and Welfare fund. Funds for the Health and Welfare fund will be acquired by donations, fund raisers, contributions and “found” money.

SECTION 6 Annual Reports:

A written annual report shall be published each year. Such report shall include:

1. Presidents report
2. Treasurer’s report
3. Reports from each standing Committee Director
4. Reports from each member organization.

The annual report shall be compiled by the Secretary and forwarded to each member organization no later than thirty days after the Annual General Meeting.

SECTION 7 Audit:

The financial books and accounts maintained by the Treasurer shall be audited at the end of each Treasurer’s term, or every two (2) years which ever comes first.

Article 12 Fund Raising

SECTION 1 Fund Raising:

All fund raising activities will comply with the current issue of the Washington State charitable Solicitations Act, RCW 19.09, as revised. The Association Treasurer will obtain a copy of said act at the beginning of each fiscal year and provide this information to member organizations. Member organizations failing to comply with this Article may be charged with misconduct.

673
674
675
676
677
678
679
680
681
682
683
684
685
686
687
688
689
690
691
692
693
694
695
696
697
698
699
700
701
702
703
704
705
706
707
708
709
710
711
712
713
714
715
716
717
718
719
720

SECTION 2 Approved Areas of Fund Raising:

Fund raising by member organizations shall be restricted to the geographic area served by the member organization except as otherwise approved by the Board of Directors. All fund raising shall be undertaken only with prior approval of the Board of Directors.

SECTION 3 Sponsorship:

No member organization shall approach a sponsor committed to another member organization for the purpose of enticing the sponsor away from the other. Copies of sponsorship agreements will be forwarded to the Secretary of the Association upon execution. The Secretary will compile and maintain up to date records of the Association sponsors.

Article 13 Insurance:

Section 1 Insurance:

All member organizations are required to purchase athletic insurance provided by the WSYSA. Full particulars regarding insurance coverage's are available through the WSYSA Office and FWSA Insurance Coordinator (WSYSA Representative).

SECTION 2 Insurance Claims:

All insurance claims will be coordinated with the WSYSA Representative.

Article 14 Year

SECTION 1 Seasonal Year:

1. The seasonal year of the club shall begin September 1, and end on August 31, of the following year. Insurance coverage shall be for the same period of time.
2. Team rosters for existing teams will be in effect September 1, through May 1 of the following year, except for teams participating in Regional or national competition.

Article 15 By-law Amendments

SECTION 1 By-law Amendments:

1. Amendments to these by-laws may be affected at the Annual General Meeting upon affirmative vote of the majority of the accredited delegates.
2. A proposed amendment to the by-laws must be submitted in writing to the Secretary of the Association not later than forty-five days (45) preceding the Annual General Meeting.

SECTION 2 By-law Conflicts:

Any case in which these by-laws are in conflict or become in conflict with the by-laws of the WSYSA, the WSYSA will take precedence, and these by-laws shall be amended at the next Annual General Meeting to eliminate the cause of conflict.

SECTION 3 Provisional By-laws:

The Board of Directors, by two-thirds majority vote of a quorum of the Board of Directors, may, from time to time, make temporary rules or regulations governing specific cases or occasions **not provided for in the existing by-laws**, but which may be necessary for carrying out the purpose and objectives of the Association.

721 Provisional rules that were approved during the season, shall remain in effect only until
722 the next Annual General Meeting and must be submitted for ratification at the next
723 Annual General Meeting for adoption into the by-laws if approved by a majority vote of a
724 quorum of the eligible membership.
725

726 **Article 16 Player Registration**

727 **SECTION 1 Player Limitations:**

- 729 1. No player shall be denied the opportunity to participate due to physical and/or
730 mental limitation.
- 731 2. No player shall be denied the opportunity to participate, due to his/her inability to
732 pay the registration fee. Each member organization shall make every reasonable
733 effort to assure that all players under their authority receive the opportunity to
734 participate in the game of soccer, and thus will register said player as a hardship
735 and allow said player to participate.
736

737 **SECTION 2 Player Registration:**

738 Each member organization must use a player registration form that is approved by the
739 FWSA. Such form shall include, name, address, telephone number, date of birth, and a
740 signed emergency medical authorization treatment form.

741 Each team Coach shall be responsible for collecting and submitting to his member
742 organization or Association's registrars by stated deadlines.

- 743 1. A completed player registration form for each of his team players.
- 744 2. Any club registration fees due from each of his team players.
- 745 3. Appropriate proof of age for each of his team players.

746 The following are acceptable documents for proof of age. Certified birth certificate, birth
747 registration issued by an appropriate government agency, Board of Health records,
748 passport, alien registration card issued by the United States Government, a certificate
749 issued by the Immigration and Naturalization Service attesting to age or a certification of
750 an American citizen born abroad, issued by the appropriate government agency.
751 Hospital or baptismal or religious certificates will not be accepted.
752

753 **SECTION 3 Player Transfers:**

754 Transfers will be held in accordance with WSYSA guidelines.
755

756 **SECTION 4 Residency Changes:**

757 In case of a residency change, a player may not be compelled to transfer from a team of
758 which he has been a registered member prior to changing residence.
759

760 **Article 17 Player Team Assignments**

761 Except as otherwise specified in these by-laws, all players will be assigned to teams
762 based on their age as of August 1st of the seasonal year.
763

763
764
765
766
767
768
769
770
771
772
773
774
775
776
777
778
779
780
781
782
783
784
785
786
787
788
789
790
791
792
793
794
795
796
797
798
799
800
801
802
803
804
805
806
807
808

SECTION 1 Player Age Definition:

- U-6 player has not reached 6th birthday before August 1.
- U-7 player has not reached 7th birthday before August 1.
- U-8 player has not reached 8th birthday before August 1.
- U-9 player has not reached 9th birthday before August 1.
- U-10 player has not reached 10th birthday before August 1.
- U-11 player has not reached 11th birthday before August 1.
- U-12 player has not reached 12th birthday before August 1.
- U-13 player has not reached 13th birthday before August 1.
- U-14 player has not reached 14th birthday before August 1.
- U-15 player has not reached 15th birthday before August 1.
- U-16 player has not reached 16th birthday before August 1.
- U-17 player has not reached 17th birthday before August 1.
- U-18 player has not reached 18th birthday before August 1.
- U-19 player has not reached 19th birthday before August 1.

SECTION 2 Playing Down:

As per WSYSAs guidelines

SECTION 3 Playing Up:

1. A player may play up, no more than 2 years, if in the opinion of their coach, and the Member Organizations Board of Directors, it is beneficial to the individual player. Written application must be submitted to the club Board of Directors for approval.
2. No player may play up, for any reason, without the written permission and consent of the player, and their parents or guardians. Each member organization shall be responsible for obtaining and keeping on file, signed consent forms for each player playing up in their organization.

SECTION 4 Overage Players:

Unless having been granted special permission by the FWSA and the WSYSAs due to a physical or mental disability, any team playing a player who is over age according to the above age definitions listed in these by-laws, shall forfeit the game(s) in which such player takes part.

Article 18 Athletic Policies and Player Participation

Section 1 Player Participation:

Except for disciplinary reasons or illness or injury, every player present and in proper uniform shall play a portion of all games in which a FWSA registered team participates. Each player has the right to play in every game. It is recommended that each player participate a minimum of ten (10) minutes per half.

SECTION 2 Try-outs:

Team try-outs are not allowed until U-11 and above.

808
809
810
811
812
813
814
815
816
817
818
819
820
821
822
823
824
825
826
827
828
829
830
831
832
833
834
835
836
837
838
839
840
841
842
843
844
845
846
847
848
849
850
851
852
853
854
855

Article 19 Uniform and Equipment

SECTION 1 Uniforms and Equipment:

Shall be in accordance with FIFA rules.

SECTION 2 Member Organization Colors:

Member organizations may reserve specific uniform color combinations for their exclusive use. Organizations desiring to take advantage of this option should contact the Association Secretary, and if there is no prior color reservation conflict, the specific color combination thereof will be assigned to the exclusive use of the requesting organization.

Article 20 Team Sponsorship

SECTION 1 Individual Team Sponsorship:

Each team may actively seek their own sponsor, and such moneys paid to the team may be used for the team's expenses. All sponsors must be approved by the member Organizations Board of Directors and comply with Article 12 sections 1, 2, and 3 of these by-laws.

Article 21 Team Staff

SECTION 1 Coaches and Staff / WSYSA and WSP Forms:

Each team in FWSA must have a head coach who is at least 18 years of age. Each coach may choose to have an assistant coach and a team manager. Every individual on each team, who works with the players MUST fill out a Washington State Patrol form and a WSYSA volunteer form every two (2) years. These clearance forms must be approved by the appropriate agencies, and on file with the FWSA Risk Manager before any individual is permitted to work with any team.

Article 22 Rules of Competition

SECTION 1 Organized Teams:

Member Organizations shall organize teams within their various designated age divisions. All such teams will be registered with the Association Registrar, and all teams so registered will be organized into leagues and accordingly scheduled games by the Club, Association, District and State, whichever is appropriate.

SECTION 2 Association Affiliation for Scheduling:

Teams from outside Federal Way Soccer Association may affiliate with the FWSA for scheduling purposes only. In which case a certificate of insurance must be filed with the FWSA Secretary by the parent organization of said team. Affiliation fees, if any, will be set annually by the Board of Directors. All said teams will adhere to the FWSA By-laws.

SECTION 3 Deadlines for Roster Additions:

Each year the Association will establish a date after which time players may not be added to the roster of any team affiliated with a member organization.

856 **Article 23 Special Game Rules**

857 **SECTION 1 Player Participation in Senior Amateur Soccer:**

- 858 1. A youth player will be permitted to play an unlimited number of senior amateur
859 games without losing his eligibility. The youth player must obtain permission
860 from his youth coach or other authorized team official. The youth coach or other
861 authorized team official must, in writing or by form, request permission from the
862 Washington State Soccer League (WSSL) or Washington State Women Soccer
863 Association (WSWSA). When the above clearances and permissions have been
864 granted, the named senior amateur body has sole discretion in permitting a youth
865 player to play senior amateur games and will be responsible for establishing the
866 procedure under which this will be implemented.
- 867
- 868 2. Any youth playing for a senior amateur club/team without the approval of his
869 WSYSA District Commissioner may be declared ineligible for youth games.
- 870
- 871 3. In order for insurance to be effective, participation must be sanctioned and
872 permission(s) granted as indicated in 1.

873

874 **Article 24 Jamboree, Tournaments, and Cup Games**

875 The control, organization and decisions for conduction of jamborees, tournaments and
876 cup games is vested in the Association. Rules, regulations, schedules, entry fees and
877 so forth, will be determined on an individual basis depending solely upon participation,
878 timing and requirements for such competition. The Board of Directors will supervise
879 through special and standing committees all matters pertaining to such competitions.

880

881 **Article 25 Disciplinary Procedure**

882 The FWSA Disciplinary committee shall have the power to discipline any FWSA
883 member, player, coach, or parent whose actions have willfully violated these by-laws,
884 constitution or operating procedures or who's actions are detrimental to the purposes of
885 the FWSA. Penalties may consist of warnings, temporary or permanent exclusion from
886 the activities of the FWSA.

887

888 A claim of ignorance of these policies, procedures or by-laws shall not be satisfactory
889 grounds for the alteration or waiving of such polices or procedures.

890

891 The Association 2nd VP of Administration will follow the WSYSA's most current
892 administrative handbook, for all disciplinary matters.

893

894 **SECTION 1 Disciplinary Committee:**

- 895 1. The disciplinary committee shall have sole responsibility for disciplinary
896 recommendations.
- 897 2. Any parties' directly/indirectly involved in alleged violation shall not serve on the
898 Disciplinary committee proceedings.
- 899 3. Disciplinary committee shall be formed from a disciplinary pool and shall consist
900 of a minimum of two (2) non-partisan persons plus the Disciplinary chair.
- 901 4. The Disciplinary committee shall be formed on an as need basis.
- 902 5. The Disciplinary chair shall vote only in a tie.

904
905
906
907
908
909
910
911
912
913
914
915
916
917
918
919
920
921
922
923
924
925
926
927
928
929
930
931
932
933
934
935
936
937
938
939
940
941
942
943
944
945
946
947
948
949
950

SECTION 2 Cause of Action Filing Requirements:

Any hearing of a protest, appeal, or allegation of misconduct must be as the result of a properly submitted written cause of action. No hearing or other administrative action shall result from circumstances or charges, which are only communicated verbally.

SECTION 3 Rules of Competition – Protests and Misconduct Filing Procedures:

Protests are usually related to a specific game or administrative action, and are filed by one of the involved team officials. Only those teams involved are permitted to protest a game result.

Protests must be based upon violation of the published rules of the competition or WSYSA Rules and Regulations or FIFA Laws of the game.

The rights of protest and appeal within the rules of the competition must be exhausted before proceeding to the next level of authority defined within these by-laws.

1. The FWSA Disciplinary committee will deal with all protests and misconduct reports arising out of competitions conducted by the FWSA. The FWSA 2nd VP of Administration will also hear appeals arising from the member organizations Disciplinary and administrative decisions. Appeals from decisions of the hearing body for alleged misconduct having consequences beyond FWSA shall be directed to WSYSA.
2. District III will deal with all protest and misconduct reports arising out of competitions conducted by that District.
3. The WSYSA conduct committee will deal with all misconduct reports arising out of competitions conducted by WSYSA. WSYSA Protests and Appeals will deal with all protests and appeals arising out of competitions conducted by WSYSA.
4. Any protest must be in regards to the laws of the game. Protesting coach must inform opposing coach and referee about his intent to protest game BEFORE LEAVING THE GAME FIELD.
5. Any protest must be submitted in writing, via **CERTIFIED OR REGISTERED MAIL**, accompanied by a \$25.00 fee (money order or cashiers check only, no personal checks or cash) to the FWSA 2nd Vice President of Administration, within forty-eight (48) hours of the event being protested. The fee, less expenses, is refundable if the protest is upheld, or retained and deposited if the protest is denied.
6. Any protest must be submitted with the following:
 - a. A SIGNED letter of protest, explaining the exact law or procedure that you feel was violated, in addition to the specifics of the complaint, i.e. how and by whom it was allegedly violated.

- b. Any supporting documents to support your case making sure they are all signed, (typed signatures are unacceptable) and contain names and phone numbers for all parties submitting documents.
- c. A statement of the desired resolution.
- d. \$25.00 filing fee stated above in item "5".

SECTION 4 Filing Procedures for Appeals:

Appeals arise as the result of an adverse decision from a protest hearing, administrative action, disciplinary hearing, or lower level appeal. Only those parties to the original action, who are adversely impacted by such decisions, shall be allowed to appeal.

An appeal shall not have the effect of "staying" a previous ruling. Previous decisions remain in force, pending the result of the appeal.

- 4. The FWSA Disciplinary committee will hear appeals arising from the Member organizations Disciplinary and administrative decisions.
- 2. Any appeal must be submitted via **CERTIFIED OR REGISTERED U.S. MAIL** to the proper disciplinary authority designated in item "1" above, within forty-eight (48) hours of the receipt by the appellant of the prior adverse ruling (Sundays and Holidays excluded unless the rules of the competition state otherwise) and must include the following:
 - a. A written, signed letter explaining your exact reason for appealing, listing the exact violation of the laws or procedures.
 - b. The original document of the protest, appeal or alleged misconduct.
 - c. All supporting documents (signed) with names and phone numbers of persons submitting documents.
 - d. A statement of desired resolution.
 - e. Filing fee of \$25.00, which will be refunded, less expenses, if your appeal is upheld, or retained and deposited if the appeal is denied.
- 3. The appellant must inform the lower disciplinary body of his intent to appeal by sending the chairman of the lower-level hearing board one (1) copy of the letter of appeal also within forty-eight (48) hours of receipt of the lower level ruling. This copy shall be submitted via **CERTIFIED OR REGISTERED MAIL**.

Upon such notice, the chairman of the lower level hearing board shall immediately submit all retained evidence and documentation to the next higher level chairman. This submittal shall also be by **CERTIFIED OR REGISTERED MAIL**.

SECTION 6 General Grievances:

A grievance is a complaint of a general nature, which is not based upon specific rule violations, or upon a specific administrative decision (or lack of decision). General grievances are not handled through protest, appeals, or disciplinary hearing processes.

Grievances may be heard on an informal basis by the appropriate competition authority.

1000 The Member organizations grievances shall be heard by their respective Executive
1001 Boards, then appealed to the FWSA Executive Board.

1002
1003 **SECTION 7 Tribunals:**

1004 Upon two-thirds affirmative vote of a quorum of the Board of Directors a Tribunal shall
1005 be appointed by the Board and chaired by the FWSA 2nd VP of Administration, to
1006 review the conduct of an officer. Such tribunal shall consist of Association members not
1007 then serving on the Board of Directors, each member organization shall be represented
1008 on the tribunal. The tribunal shall serve for thirty calendar days. Upon unanimous vote
1009 of the tribunal, a Special General Meeting shall be called for the purpose of removing an
1010 elected officer from office prior to the expiration of his term. Upon two-thirds vote of a
1011 quorum of accredited delegates at such a meeting, the office shall be declared vacant,
1012 and shall be subsequently filled in accordance with these by-laws.

1013
1014 **Article 26 Discipline**

1015 Coaches and /or staff, players and parents or guardians and spectators of youth soccer
1016 games will be brought before either the club, FWSA or WSYSA Disciplinary board, to be
1017 reviewed, disciplined or terminated for committing any of the following:

1018
1019 **SECTION 1 Actions deeming disciplinary review/action:**

- 1020 1. Conviction of a felony as defined by the revised code of WSYSA.
1021 2. Striking, kicking, or spitting upon a player, or spectator.
1022 3. Directing profane remarks at players, or spectators.
1023 4. Un-sportsman like conduct.
1024 5. Receiving a red or two yellow cards during league or tournament play.
1025 6. Violation of these rules and regulations or decisions of the Club Board.
1026 7. Violation of the Club, FWSA or WSYSA Code (coaches and other) of Ethics.

1027
1028
1029 **SECTION 2 Referee/linesman Abuse and Assault:**

1030 This club will have a zero tolerance against referee abuse or assault. Any allegations of
1031 abuse or assault against a game official (referees and linesmen) will be immediately
1032 directed to the WSYSA Board of Protest and Appeals for review and possible
1033 disciplinary action. Referee abuse and assault may be defined as, but not limited to the
1034 following:

1035
1036 **ABUSE**

- 1037 1. Using foul or abusive language toward a referee or linesman.
1038 2. Spewing any beverage on a referee's personal property.
1039 3. Verbally threatening a referee.
1040 4. Verbal threats or remarks that carry the implied direct threat of physical harm
1041 such as "I'll get you after the game" or "you won't get out of here in one piece"
1042 shall be deemed referee abuse.
1043 5. Any comments directed, derogatory or not, at the referee, or about the referee,
1044 can be deemed referee abuse. This includes, before and after the game, on and
1045 off the field, including the parking lot.

1046

1046
1047
1048
1049
1050
1051
1052
1053
1054
1055
1056
1057
1058
1059
1060
1061
1062
1063
1064
1065
1066
1067
1068
1069
1070
1071
1072
1073
1074
1075
1076
1077
1078
1079
1080
1081
1082
1083

ASSAULT

1. Hitting, kicking, punching, choking, spitting on or at, grabbing or bodily running into a referee or linesman.
2. Kicking or throwing an object at a referee or linesman that could inflict injury.
3. Damaging a referees uniform or personal property, i.e. car, equipment, flags.
4. Any unwanted physical contact with a referee and/or linesman or his personal property can be deemed referee assault.

SECTION 3 SPECTATOR CONDUCT: *In general, the game is to be observed in a manner consistent with a safe physical and emotional environment for the participants. Spectators are expected to conduct themselves accordingly. Smoking or consumption of alcoholic beverages at the game site is prohibited.*

Spectators are allowed to watch the game from the middle ½ of the sidelines and shall be no closer than two (2) yards from the touchline. Spectators must remain between the penalty areas.

Spectators shall be dismissed from the game field, by the coach, for flagrant un-sportsman-like infractions including but not limited to: swearing, physical violence or physical or verbal intimidation or degradation of players or referees.

The Federal Way Youth Soccer Association allows the coach to drop or suspend a player from a team if the parent or guardians behavior is in flagrant violation of the rules of spectator conduct.

SECTION 4 Disciplinary Hearings:

Disciplinary hearings result from allegations of misconduct. Such misconduct must be a violation of a published rule, regulation or procedure.

A disciplinary committee shall only hear allegations of misconduct, which are lodged against individuals or entities within the jurisdiction of the convening authority.

Only the elected and or appointed officials of duly constituted clubs, leagues, or tournament committees, or WSYSA administration may bring charges of misconduct. Referees are recognized as officials of such organizations in matters regarding game conduct.

1083
1084
1085
1086
1087
1088
1089
1090
1091
1092
1093
1094
1095
1096
1097
1098
1099
1100
1101
1102
1103
1104
1105
1106
1107
1108
1109
1110
1111
1112
1113
1114
1115
1116
1117
1118
1119
1120
1121
1122
1123
1124
1125
1126
1127
1128
1129
1130
1131
1132
1133
1134
1135
1136
1137
1138
1139
1140

Article 27 Coaches Code of Ethics

This code of ethics has been developed to clarify and distinguish approved and accepted professional, ethical and moral behavior from that which is detrimental to the development of soccer within the Washington State Youth Soccer Association (WSYSA).

Article I - Responsibilities to Players

1. The coach shall never place the value of winning over the safety and welfare of players.
2. Coaches shall instruct players to play within the written laws of the game and within the spirit of the game at all times.
3. Coaches shall not seek unfair advantage by teaching deliberate unsportsmanlike behavior to players.
4. Coaches should not tolerate inappropriate behavior from players regardless of the situation.
5. Demands on players' time should never be so extensive as to interfere with academic goals or progress.
6. Coaches must never encourage players to violate WSYSA recruitment, eligibility or players rules and policies.
7. Coaches should direct players to seek proper medical attention for injuries and follow the physician's instructions regarding treatment and recovery.

Article II - Responsibility to WSYSA and Member Associations

1. Adherence to all WSYSA and Member Association rules and policies, especially those regarding eligibility, team formation and recruiting are mandatory and should never be violated. It is the responsibility of each coach to know and understand these rules.
2. Any problems that cannot be resolved between coaches should be referred to the appropriate WSYSA or Member Association officer or committee.

Article III - Responsibilities to the Laws of the Game

1. Coaches should be thoroughly acquainted with and demonstrate a working knowledge of the Laws of the Game.
2. Coaches are responsible to assure their players understand the intent as well as the application of the Laws.
3. Coaches must adhere to the letter and spirit of the Laws of the Game.
4. Coaches are responsible for their players' actions on the field and must not permit them to perform with intent of causing injury to opposing players.
5. The coach must constantly strive to teach good sporting behavior.

Article IV - Responsibility to Officials

1. Officials must have the support of coaches, players and spectators. Coaches must always refrain from criticizing officials in the presence of players or spectators.
2. Professional respect, before, during and after the game, should be mutual. There should be no demeaning dialogue or gestures between official, coach or player.
3. Coaches must not incite players or spectators or attempt to disrupt the flow of the game.

1141 4. Comments regarding an official should be made in writing to the appropriate organization assigning
1142 the official.

1143
1144 Article V - Responsibilities Regarding Scouting and Recruiting

1145 1. All WSYSA rules pertaining to recruiting shall be strictly observed by coach, manager or any team
1146 representative.

1147
1148 2. It is inappropriate to recruit player(s) actively playing for another team.

1149
1150 3. It is unethical for a player to be recruited or enticed from the Olympic Development Program (ODP)
1151 setting, either by his ODP coach or any other coach, manager, player, parent or team
1152 representative.

1153
1154 4. When discussing the advantages of his/her organization, the coach has an obligation to be
1155 forthright and refrain from making derogatory remarks regarding other coaches, teams and
1156 organizations.

1157
1158 5. It is unethical for any coach to make a statement to a prospective athlete which cannot be fulfilled;
1159 illegal to promise any kind of compensation or inducement for play; and immoral to deliver same.

1160
1161 6. Coaches shall not scout any team, by any means whatsoever, except in regularly scheduled
1162 games.

1163
1164 Article VI - Responsibilities of Public Relations

1165 1. Coaches have a responsibility to promote the game of soccer to the public. Comments and
1166 critiques of governing bodies, teams, coaches, players, parents or media should be positive and
1167 constructive.

1168
1169 2. Coaches have the responsibility to assist their players in conducting themselves properly when in
1170 public when representing their team, member association and WSYSA.

1171
1172 3. Coaches must not attempt to influence member associations or WSYSA in
1173 political or financial dealings outside the framework of their own rules
1174 and By-Laws.

1175
1176 Article VII - Other Responsibilities

1177 1. A coach's behavior must be such as to bring credit to himself, his organization and the sport of
1178 soccer.

1179
1180 2. While concept of rivalry is wholly embraced, it cannot take precedence over exemplary
1181 professional conduct.

1182
1183 3. The attitude and conduct of the coach towards officials, players, spectators and coaches should be
1184 controlled and undemonstrative.

1185
1186 4. It is unacceptable for a coach to have any verbal altercation with an opposing coach or bench
1187 before, during or after the game.

1188
1189 5. Coaches must use their influence on his/her spectators that demonstrate intimidating and/or
1190 unacceptable behavior towards officials, player(s) and opposing team members.

1191
1192 As a coach of this club and the FWSA, I hereby subscribe and agree to adhere to the above code and
1193 subject myself to the decisions of the Club Judicial Board as they pertain to breaches in this code.

1194
1195
1196 _____
1197 name date

1198
1199

1200
1201
1202
1203
1204
1205
1206
1207
1208
1209
1210
1211
1212
1213
1214
1215
1216
1217
1218
1219
1220
1221
1222
1223
1224
1225

ADDENDUM

The Webmaster will maintain a password and provide the President with a copy of that password, the address to access the Website at the ISP and directions for changing the information provided to internic as to the person responsible for the "Federal Way Soccer" domain name.

The Web site may contain advertising. If that advertising generates revenue, that revenue is to be for the Federal Way Soccer Association general fund.

The Website is the property of the Federal Way Soccer Association, the design and information contained therein is to be forwarded/transferred to succeeding webmasters.