



Girl's Weekend: August 5-7 Boy's Weekend: August 12-14

All Federal Way United Teams must sign up to Work at the Tournament

E-mail your requests for job assignments to Sandy Bjork @ sbtt4@msn.com. You must include the following information:

- 1) 1st, 2nd & 3rd choice job assignments. Include dates, times & job.
- 2) Name of team, age group and gender.
- 3) Coach's name, phone number & e-mail address.
- 4) Alternate contact, phone number, & e-mail address.

Your requests will be considered on a first come first served basis. You will be notified of your job assignment by e-mail.

When you receive your job assignment, you will be requested to e-mail the appropriate Blast Off Manager listed below a complete list of the volunteers names and phone numbers who will be working during your assigned time, prior to working at the Blast Off Tournament.

Field Marshals: Jesse/Heather Hamashima @ fwsoccerfamily@comcast.net

Blast Off Job Descriptions

Shifts may be broken down to smaller shifts by team, as long as all hours are covered. Teams not covering all the hours they are assigned with the required number of adults will be billed by the club.

Field Marshals: Two Adults (Minimum) per field.

Field Marshals should be visible and in close proximity to the field during the entire match. Please have paper and pencil and cell phone with you.

Clean up and Maintenance:

- Keep area around fields neat.
- Put litter in trash cans.
- Report problems to tournament headquarters.
- Keep nets secure and in place.

Be an Ambassador for the Tournament.

- Introduce yourself to the parents, team, and officials.
- Let them know they can come to you if they need something.
- Ask them how they enjoyed the tournament.

Assist Referee with player, spectator and team official management.

- Introduce yourself to the referee before the match.
- Let them know to contact you at half time if they need anything.
- Keep all players, spectators, and coaches on the touch line from the top of one penalty box to the top of the other. Politely ask player, spectators, and coaches to be two yards (six feet) back from the touch line or behind the specified spectator markings.
- Be diplomatic.
- Do **NOT** allow parents, coaches, etc. to stand near the goal and coach.
- Allow photography near the goal as long as no coaching accompanies the photographs.
- Seek win-win solutions.
- If someone is getting abusive be ready to assist the referee.

Report Scores.

Contact the referee immediately after the match for the score card.

Call or text the score in to Tournament Headquarters immediately following the game.

Be Ready To Summon First Aid.

Know who to call (Tournament Headquarters).

Know location of facilities.

Provide phone numbers and directions to out of town participants.

Report Problems.

If you are not able to calm the situation or there is a major problem, call the Tournament Director and let them know what happened. Record and report the facts.

Set Up and Tear Down.

The first and last shift of the day must help with set up or tear down.

First shift

- Saghalie Park and Celebration Park – 4 Fields
 - Friday: Help set up fields & field headquarters (put out signs, corner flags, set up or move goals if needed, set up tables and canopies, etc.).
 - Saturday: Help put out former flags and signs.
- Sacajawea Park, Lake Geneva, Karl Grosch, Decatur, Beamer, & TJ
 - Saturday: Arrive early **at Celebration Park** to pick up balls, referee game sheets, and corner flags (if available) before going to assigned field.

Last Shift

- Saghalie Park and Celebration Park
 - Friday & Saturday: Bring the game score card to headquarters immediately following game. Then, go back to the fields and pick up all garbage and lost and found items, collect the corner flags/bases ([grip grass flags by the base](#)) and any sandwich board signs and return them to the concession buildings.
 - Sunday: Assist with trophy hand out and end of the day tear down
- Sacajewa Park
 - Friday and Saturday: Collect balls, corner flags/bases ([grip grass flags by the base](#)), and score cards and wait for tournament staff to secure for the night.
- Karl Grosch, Decatur, Beamer, TJ, & Lake Geneva
 - Friday & Saturday: Bring corner flags and bases (if applicable), balls, sandwich boards, signs, cones, and score cards to **Celebration Park**.